



NOTICE TO PROCEED

13 December 2022

REX BOOKSTORE, INC.

#84 P. Florentino Street,
Sto. Domingo 1, Quezon City

Gentlemen/Mesdames:

We wish to inform you that the contract for the Direct Contracting for the **Supply and Delivery of Various Instructional Materials and Textbooks** under Purchase Request No. **100-22-09-1144**, covered by Purchase Order No. 22-12-2219 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **ZEFFIRELLI ELEGADO**
Authorized Representative
REX BOOKSTORE, INC.

Date: December 13, 2022